Prepared for the Minnesota District Export Council’s website www.exportassistance.com. This document is intended to be modified by your firm prior to use or application.

Pro Forma Invoice

A pro forma invoice is a preliminary invoice.

**MEDICAL IMAGING MINNESOTA, INC** Medical Imaging Minnesota, Inc.

|  |  |  |
| --- | --- | --- |
|  | 100 North Sixth StreetMinneapolis, MN 55403 USA |  |

 Pro forma Invoice number:

 BT10102

 Dated: January 5, Year

 Page 1 of 2

# EXAMPLE Pro forma Invoice

Mendez Equipo Médico S.A.

Col. Roma

Mexico D.F., C.P. 06760

Attn: Carlos Mendez

Subject: Your request for quote for medically used Ultrasound Imaging Machines.

 Our Reference No.: BT10102

**Model No. Description Quantity Unit Price Extended Price**

BT002043 Ultrasound Imaging Machine 4 units 80,000.00 USD 320,000.00

 Harmonized System Classification 9018.12

 Export Packing/Crating 800.00

 Inland Freight: Minneapolis to Houston 300.00

 Ocean Freight charges & other fees to Veracruz, Mexico 6,300.00

Insurance to Veracruz, Mexico 3,420.42

 **Total CIP Ocean Port Veracruz, Mexico USD 330,820.42**

**Terms and Conditions of Sale:**

Payment Terms: Payable in U.S. Dollars by letter of credit, under sight draft.

Terms of Sale: Subject to Incoterms® 2010 rule

Transfer of Title: Occurs at Medical Imaging Minnesota, Inc. Minneapolis, Minnesota 55403 USA.

**Medical Imaging Minnesota, Inc.**  Pro forma invoice number: BT10102

 Dated: January 5, Year

 Page 2 of 2

**Shipping Information:** *(Estimate only; may vary at time of shipment)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ITEM** | **PART NUMBER** | **QUANTITY****(PIECES)** | **GROSS WEIGHT (LBS) EACH** | **TOTAL GROSS WEIGHT (LBS)** | **CUBIC FEET****(PER PIECE)** | **TOTAL CUBIC FEET** |
| 1 | BT002043 | 4 | 500 | 2000 | 45 | 180 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **TOTALS** |  | **4** | **500** | **2000** | **45** | **180** |
|  |  |  |  |  |  |  |

**Export Information:**

Origin of Goods: USA

For Medical Imaging Minnesota, Inc.

A. George,

Export Manager